

## Interim Educator

The Interim Educator is a part-time position, with primary responsibility as principal of the Temple B'nai Tikvah Shabbat School. We seek an individual who can knowledgeably and competently administer a thriving Reform Jewish synagogue educational program.

The interim appointment is for ten months, from August 2018 through May 2019. It is anticipated that Temple will advertise for a permanent Educator position, likely in spring, 2019, to begin with the 2019-2020 academic year. The Interim Educator will be eligible to apply for the Educator position.

The primary duties of this part-time position are:

### Administration of Shabbat School

- Hire, develop and supervise staff
- Oversee Hebrew and Jewish curriculum
- Develop and implement B'nai Mitzvah shabbaton; develop B'nai Mitzvah extra-curricular programs in cooperation with parents and Shabbat School Committee Chair
- Administer 2018-2019 budget and prepare proposed 2019-2020 budget
- Oversee inventory
- Oversee Shabbat School holiday programming; Coordinate holidays and special events with the Shabbat School Committee Chair.
- Oversee other Shabbat School programs as appropriate in cooperation with Shabbat School Committee Chair, parents, staff, and Temple personnel

Oversee Youth Group Advisor and Rugelach Leaders

The Interim Educator reports to the rabbi.

Compensation: \$1,000/month, August, 2018-May, 2019 plus benefits and Temple membership