

CONSTITUTION & BYLAWS  
TEMPLE B'NAI TIKVAH

Calgary, Alberta, Canada

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adopted at 2014 Annual General Meeting

# TEMPLE B'NAI TIKVAH

## - CONSTITUTION -

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## **CONSTITUTION OVERVIEW:-**

The Constitution for Temple was initially prepared in 1979 to register those founding the congregation as a society known as the Calgary Liberal Jewish Congregation. Over the five ensuing years, the Constitution was reviewed periodically and altered to provide a more logical and reasonable format, eliminate ambiguities and incorporate the many principles by which the society was founded.

Continual updating of the Constitution will be necessary as the Congregation evolves over time. However, those who inherit the maintenance of Temple affairs should note the difference between constitutional requirements and practices which are adopted by the Board of Trustees as policies. Policies are easily changed by the Board of Trustees. Constitutional clauses may be altered or amended by Congregants when assembled to do so at special meetings of the Congregation.

In February 1984, the revised Constitution approved by the Congregation was registered with the Province of Alberta in Edmonton. This revised Constitution also included a change in name to Temple B'nai Tikvah. The cover sheet for the Constitution indicates revision dates. For details as to changes, one should refer to the minutes of the Congregation for the meeting date specified.

An amendment was passed in 1989, adding representation for the Caring Community Committee to the Board of Trustees. This necessitated additional modifications to the Constitution.

In 1992, the Constitution Committee was reconvened with the mandate to review the Constitution and recommend its replacement if major Articles/Sections of the document failed to meet the current needs of Temple B'nai Tikvah or provide sufficient protection for its membership. The committee completed its review, recommended major changes, and was replaced by a new committee in December 1993 to carry out the task of the Constitution's restructuring.

The Constitution Committee of 1993 set as its objective to incorporate the recommendations of the previous committee while subscribing to a revised philosophy - simplifying the text by enshrining principles without determining policy. This was a significant shift from previous drafts of the Constitution in that it requires Temple committees to draft policies and procedures and to review and update their policies on an ongoing basis.

While it was assumed that there will continue to be periodic reviews, the Committee

hopes that the 1997 updated Constitution will minimize the need for major restructuring in the future. This revision attempts to express the philosophies and administrative principles of Temple B'nai Tikvah.

CONSTITUTION & BYLAWS  
TEMPLE B'NAI TIKVAH

**PREAMBLE**

The purpose of the Congregation is to promote the enduring and fundamental principles of Reform Judaism and to ensure the continuity of the Jewish people; to enable its members to develop a relationship to God through communal worship, study and assembly; and to apply the principles of Reform Judaism to the values and conduct of the individual, family and the society in which we live.

In this Constitution and Bylaws, and in all other Bylaws of the Congregation hereinafter passed, words importing the singular number include the plural as the case may be.

ARTICLE 1

NAME

**SECTION 1 -**

**1.1** This Society, hereinafter referred to as the “Congregation” or “Temple”, shall be known as Temple B'nai Tikvah of the city of Calgary of the Province of Alberta.

ARTICLE 2

AFFILIATION AND RITUAL

This Congregation shall be affiliated with the Union of American Hebrew Congregations (UAHC), the Canadian Council for Reform Judaism (CCRJ), and any other organization whose purpose and objectives are in accordance with those of the Congregation. The Congregation should be guided by resolutions on ritual policy as adopted by the Union of American Hebrew Congregations.

ARTICLE 3

## PURPOSE

The objectives of the Congregation shall be:

- (a) To provide a place of worship.
- (b) To provide and maintain a religious education for the Temple's children.
- (c) To promote and encourage the teaching and understanding of Jewish culture.
- (d) To facilitate life cycle events.

## ARTICLE 4

### MEMBERSHIP

#### **SECTION 4.1 - Requirements for Membership**

**4.1.1** All memberships are subject to the approval of the Board of Trustees ("Trustees").

**4.1.2** Those eligible for membership shall include:

- a) Those who are recognized as being Jewish within the 'norms' of Reform Judaism.
- b) Non-Jewish spouses of Temple members and their children if they so desire.

**4.1.3** In the event of the death or divorce of a member, the member's surviving or remaining non-Jewish spouse may choose to continue to be a member.

#### **SECTION 4.2 - Membership Classification and Dues**

**4.2.1** The Board of Trustees shall establish membership classifications and dues, assessments



and fees as it deems proper. Dues shall be set on an annual basis, corresponding with the congregation's fiscal year, and shall be payable by dates established by the Board of Trustees.

**4.2.2** All members are subject to the Temple's Constitution and Bylaws as amended from time to time and shall comply with all lawful resolutions of the Congregation at large and the Board of Trustees and its Committees.

### **SECTION 4.3 - Member in Good Standing**

**4.3.1** Members who have fulfilled their financial obligations to the Congregation, or their service obligations in lieu thereof, shall be considered members in good standing.

**4.3.2** Members in good standing shall, subject to the provisions of this Constitution and such policies which may be made from time to time by the Board of Trustees, be entitled to the following privileges:

- (a) Attend and participate in all religious services and social and educational activities of the Congregation.
- (b) Utilize the services of the Congregation's Rabbi or Cantor, or both, if a Rabbi or Cantor is then employed by the Congregation, upon all occasions when such services are required.
- (c) Enrol their children in the Congregation's religious school, and receive religious instruction, and become B'nai Mitzvah and Confirmed upon compliance with the appropriate requirements.
- (d) The Congregation shall be led by Jewish members who may serve on the Board of Trustees, Executive Committee, or as Chairpersons of any Board of Trustees Committee. Gerei Toshav\* (\*refer to Appendix) may serve on the Board of Trustees.
- (e) Serve on the Congregation's committees.
- (f) Speak at all meetings of the Congregation.
- (g) Interment in the Congregation burial area, subject to the rules of the particular cemetery.
- (h) Have life cycle events recorded.
- (i) Members 18 years of age or older may vote at all meetings of the Congregation.

**4.3.3** Circumstances which may require sanctions of reprimand, suspension or expulsion, or any combination thereof, as well as the imposition of the sanctions to be imposed thereby, shall be determined by the Board of Trustees acting fairly and reasonably.

**SECTION 4.4 - Member Resignation**

**4.4.1** Members may resign from the Congregation upon written notice to the Board of Trustees of their intent.

**4.4.2** The liability for dues and/or assessments of members who resign shall be determined by the Board of Trustees.

ARTICLE 5

BOARD OF TRUSTEES  
COMPOSITION & MEETINGS

**SECTION 5.1 - Board of Trustees**

The affairs of the Congregation shall be vested in a Board of Trustees consisting of no more than 36 members, including:

(a) An Executive Committee consisting of a President, a 1st, 2nd, and 3rd Vice-President, Treasurer, and Secretary all elected at the Annual General Meeting of the Congregation, and one immediate Past President to be filled automatically by the outgoing President. The Rabbi shall be an ex-officio member of the Executive Committee and the Board of Trustees with no vote.

(b) Chairs of Standing Committees determined by the Board of Trustees, from time to time, as per Article 6, Section 6.1.1 of this Constitution.

(c) A minimum of two (2) Members-at-Large elected at the Annual General Meeting of the Congregation, who shall represent the interests of the Congregation-at-large.

(d) A minimum of two (2) Honourary Trustees elected at the Annual General Meeting of the Congregation.

**SECTION 5.2 - Executive Committee**

**5.2.1** A quorum for the Executive Committee shall be four (4) voting members.

**5.2.2** The President shall:

(a) be the chief executive officer of the Congregation.

(b) have general superintendence of all matters in the Temple, except as otherwise provided, in the absence of the Board of Trustees.

(c) Chair all meetings of the Congregation.

(d) in conjunction with the Executive Committee, at the commencement of each year, appoint a Chair to preside at all meetings of the Board of Trustees held during her/his term of office.

(e) be an ex-officio member of all standing committees.

(f) designate an Executive Committee member to liaise with each committee.

**5.2.3** The First Vice-President shall assist the President. If the President is unable to perform her/his duties, the First Vice-President shall assume the duties of President until a successor is elected.

**5.2.4** The Second and Third Vice-Presidents shall assist the President in the discharge of her/his duties. If the First Vice-President is unable to perform her/his duties, the Second or Third Vice-President shall assume that role.

**5.2.5** The Treasurer shall be responsible for maintaining accurate records of all assets and liabilities, receipts and disbursements of the Temple. The Treasurer shall present a financial report from time to time to the Board of Trustees and to the Congregation at each Annual Meeting.

The Treasurer shall have the financial records of the Congregation reviewed by a qualified accountant annually, not more than one (1) month after the fiscal year end.

**5.2.6** The Secretary shall record the Minutes of meetings of the Board of Trustees, Executive Committee and the Congregation.

**5.2.7** Committees for special purposes (e.g. ad hoc) may be established by the Executive Committee from time to time as may be deemed necessary in order to accomplish the goals of Temple. These committees shall report to the Board of Trustees.

### **SECTION 5.3 - The Chair of the Board of Trustees**

The Chair of the Board of Trustees shall be a member in good standing of the Congregation appointed by the President in consultation with the Executive Committee. At the sole discretion of the Chair, meetings shall be conducted in accordance with Roberts' Rules of Order. The Chair of the Board shall not have a vote and, in matters of a tie vote, shall declare such motions defeated.

### **SECTION 5.4 - Fulfilment of duties**

**5.4.1** The Board of Trustees shall have the authority to hire and fire employees and to fix their duties and compensation. The Board of Trustees may consult with the Rabbi with respect to the

hiring of professional staff.

**5.4.2** In the event that a member of the Board of Trustees is not fulfilling her/his duties, as determined from time to time by the Executive Committee, she/he may be removed by a majority vote of the Board, and the Board may appoint a successor to fill the vacancy.

### **SECTION 5.5 - Meetings**

**5.5.1** Meetings of the Board of Trustees shall be convened and held monthly at such times and places as may be directed by the President.

**5.5.2** The President may suspend any monthly meetings which she/he may deem unnecessary.

**5.5.3** Additional meetings of the Board of Trustees shall be held within no less than seven (7) and no more than thirty (30) days of a request from at least five (5) Trustees, who shall specify the object(s) of such meeting.

**5.5.4** Ten (10) of the Trustees and three (3) members of the Executive Committee shall constitute a quorum of the Board of Trustees.

**5.5.5** Board members are expected to attend Board meetings on a regular basis. A Board member must be present at the meeting to exercise her/his vote.

**5.5.6** At all meetings of the Board of Trustees, every question shall be decided by a majority vote; that is, one vote more than fifty percent (50%) of eligible voting participants.

**5.5.7** Where motions before the Board fail to achieve majority consensus, they shall be declared defeated.

**5.5.8** Meetings of the Board shall be open for attendance by any member in good standing except those meetings or portions thereof held in-camera. Non-Board Temple members in attendance have no voting privileges at these meetings.

### **SECTION 5.6 - Liability and Indemnification**

The Congregation shall indemnify all current and former members of the Board of Trustees including the Executive Committee, their heirs and legal representatives, against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgement, reasonably incurred by any of them in respect of any civil, criminal or administrative action or proceeding to which any of them is made a party by reason of being or having been a member of the Board of Trustees including the Executive Committee, if:

- (a) such member acted honestly and in good faith with a view to the best interests of the Congregation.

(b) in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, such member had reasonable grounds for believing that her/his conduct was lawful.

## ARTICLE 6

### COMMITTEES

#### **SECTION 6.1 - Nomenclature, Functions and Duties**

**6.1.1** Any or all of the following committees and their duties may exist, at any given time, as determined by the Board of Trustees:

(a) Adult Education Committee -

The Adult Education Committee, with the Rabbi, develops and implements educational programs and activities for the Congregation in order to increase the knowledge of our Jewish heritage.

(b) Budget and Finance Committee -

The Budget and Finance Committee oversees the planning and control of financial operations of Temple on an ongoing basis and advises the Board of Trustees of Temple's financial position. This Committee presents a financial report and a proposed budget for the following fiscal year at the Annual General Meeting. The Treasurer is a member of this committee with full voting privileges.

(c) Caring Community Committee -

The Caring Community Committee works with the Rabbi to facilitate the development of a Temple community which provides the greatest amount of support for its members who are in need.

(d) Cemetery Committee -

The Cemetery Committee works with the Rabbi to arrange for and maintain burial facilities for the Congregation.

(e) Communications Committee -

The Communications Committee is responsible for publishing the Temple bulletin and edits and releases for publication all publicity of Temple activities.

(f) House Committee -

The House Committee is be responsible for the general supervision, maintenance and repair of the furniture and equipment of the Congregation. This committee ensures that adequate space is reserved for all religious services and other Temple functions, providing ushers, if necessary, for

any or all of these functions.

(g) Membership Committee -

The Membership Committee encourages Jewish families to affiliate with the Congregation. It receives applications for membership, reviews those applications and recommends them to the Board of Trustees for ratification. This committee is also responsible for developing a program for the orientation, involvement and retention of all members.

(h) Oneg Shabbat Committee -

The Oneg Shabbat Committee is responsible for organizing and preparing the Oneg Shabbat each week following services.

(i) Pulpit Committee -

The Pulpit Committee maintains communications between the Congregation, the Board of Trustees and the Rabbi, and reviews the Rabbi's performance annually in a report given to the Board of Trustees.

(j) Religious School Committee -

The Religious School Committee is responsible for the development of an educational program for the children of the Congregation. The committee works with the Rabbi and Educator to determine policies, rules and regulations pertaining to the Religious School which are subject to the approval of the Board of Trustees.

(k) Ritual Committee -

The Ritual Committee works with the Rabbi to consider the rituals and observances of the synagogue and to promote such practices in the home to enhance the values of Jewish living.

(l) Social Committee -

The Social Committee is responsible for developing, stimulating and coordinating social activities aimed at furthering fellowship and sociability among members of the Congregation. The committee is also responsible for organizing social programs which correspond with religious festivals such as Passover Seders, Chanukah party, Tu B'Shevat, etc.

(m) Social Action Committee -

The Social Action Committee studies the manner in which the ethical insights and principles of Reform Judaism may be applied to the specific problems and issues of contemporary life. With prior approval of the Board of Trustees, this committee undertakes programs promoting social justice in our community, the nation and the world.

(n) Volunteer Committee -

The Volunteer Committee is responsible for determining members' areas of interests and skills so that members' needs are being met. This committee assists the President and committee chairpersons in staffing Temple's committees.

(o) Ways and Means Committee -

The Ways and Means Committee considers and recommends to the Board of Trustees, ways and means of meeting the financial obligations of the Congregation. The committee conceives, develops, implements and manages fundraising events and projects as approved by the Board of Trustees.

(p) Youth Committee -

The Youth Committee promotes all manner of activities among the youth of the Congregation that may contribute to their knowledge of Jewish tradition, their respect for their Jewish religion, and their participation in appropriate social activities.

**6.1.2** All committee reports and recommendations for policies are to be submitted to the Board of Trustees for approval.

**6.1.3** All committees shall submit a written annual report to the President, two (2) weeks prior to the Annual General Meeting, summarizing their activities during the year being completed.

## ARTICLE 7

### NOMINATIONS AND ELECTION PROCEDURES

#### **SECTION 7.1** - Nomination Committee - Structure and Duties

**7.1.1** The Chair of the Nomination Committee shall be appointed by the Executive Committee by February preceding the Annual General Meeting.

**7.1.2** The Nomination Committee shall include:

- (a) A Chairperson appointed by the Executive Committee.
- (b) The President and President-elect.
- (c) The Rabbi.

**7.1.3** The Nomination Committee shall draft a list of the Executive Committee and Trustees for consideration by the Congregation. Honorary Trustees shall serve for three (3) one-year terms, and all other positions are served for one (1) one-year term.

#### **SECTION 7.2** - Nominations

**7.2.1** Nominations, other than those candidates slated by the Nomination Committee, may be received up to seven (7) days prior to the Annual General Meeting at the Temple office.

**7.2.2** No nominations shall be permitted at the Annual General Meeting.

**7.2.3** Any positions for which no one has been nominated shall be filled by the incoming Board of Trustees after the Annual General Meeting.

**Section 7.3 - Notices**

Notices for nomination of the Executive Committee and Trustees members shall be mailed to each member of the Congregation at least 14 days prior to the Meeting, and include:

- (a) The proposed slate of incoming officers
- (b) The date, time, place and agenda of the Meeting.
- (c) A copy of the Constitution Articles pertaining to Meetings and voting procedures.

**SECTION 7.4 - Voting of Executive Committee and Trustees**

**7.4.1** The election of the Executive Committee and Trustees shall take place at the Annual General Meeting.

**7.4.2** All terms of the Executive Committee and Trustees shall be of a one (1) year duration and run from one Annual General Meeting to the next.

**7.4.3** All elections shall be by closed majority ballot unless acclaimed.

**7.4.4** The Nomination Committee shall supervise the election and ensure the election requirements are met.



## ARTICLE 8

### MEETINGS OF THE CONGREGATION

#### **SECTION 8.1 - Voting Procedures**

**8.1.1** At all meetings, every question shall be decided by a majority vote, unless otherwise required by this Constitution.

**8.1.2** Every question shall be decided by a show of hands, unless a secret ballot is requested or required.

**8.1.3** Members shall not be entitled to vote by proxy.

**8.1.4** A quorum for the transaction of business for any meeting of the members of the Congregation shall consist of not less than thirty (30) individuals of the Congregation who are members of the Congregation in good standing.

#### **SECTION 8.2 - Annual General Meeting**

**8.2.1** The Annual General Meeting of the Congregation shall be held within one month of the Congregation's fiscal year end, or as soon as possible thereafter, at such place, date and hour as determined by the Board of Trustees.

**8.2.2** Notices calling the Annual General Meeting shall be mailed to each member of the Congregation at least 14 days prior to the Meeting, and include:

- (a) The proposed slate of incoming officers
- (b) The date, time, place and agenda of the Meeting.
- (c) A copy of the Constitution Articles pertaining to Meetings and voting procedures.

**8.2.3** Notices of any other meeting of the Congregation shall be mailed to each member of the Congregation at least seven (7) days before the date of such meeting, and shall include the time, place, date and agenda .

#### **SECTION 8.3 - Special Meetings**

**8.3.1** The Executive Committee shall within fourteen (14) days of receiving a written request signed by no fewer than twenty (20) members of the Congregation, call a Special Meeting of the Congregation.

**8.3.2** The meeting shall be held within one calendar month following receipt of the Congregational request.

**8.3.3** Notices of date, time, place and agenda of such a meeting shall be mailed to all members of the Congregation at least seven (7) days prior to the meeting date.

**8.3.4** Resolutions require a two-thirds (b) majority vote of those present to overrule any decision made by the Board of Trustees, or to take action upon matters which the Board of Trustees has failed or refused to act upon.

## ARTICLE 9 RABBI AND CANTOR

### **SECTION 9.1 - Rabbi & Cantor**

**9.1.1** The hiring of the Rabbi and/or Cantor of the Congregation shall be approved by a two-thirds (b) majority vote of the Board of Trustees.

**9.1.2** The employment of the Rabbi(s) and/or Cantor may be terminated by a two-thirds (b) majority vote of those present at a meeting of the Board of Trustees called for such purpose.

**9.1.3** No other person shall be permitted to officiate or perform any religious ceremony in the Temple without authorization of the Rabbi or, if the Rabbi is unavailable to provide such authorization, the Board of Trustees.

### **SECTION 9.2 - Rabbi**

**9.2.1** The Rabbi shall have the overall responsibility of implementing the religious and spiritual objectives of the Congregation.

**9.2.2** The Rabbi shall be an ex-officio member of the Board of Trustees, of the Congregation, and of all committees and affiliated societies, but shall have no vote.

**9.2.3** The Rabbi shall submit an annual report to the Board of Trustees for submission and presentation to the Annual General Meeting of the Congregation.

**SECTION 9.3 - Cantor**

**9.3.1** The Cantor shall be responsible for the musical program of the Congregation and shall be guided in the performance of his duties by the Rabbi and the Ritual Committee.

**9.3.2** The Cantor shall submit an annual report to the Board of Trustees for submission and presentation to the Annual General Meeting of the Congregation.

ARTICLE 10

AFFILIATED SOCIETIES

The Board of Trustees may sanction the formation of affiliated societies of the Congregation.

ARTICLE 11

BANKING

**SECTION 11.1 - Cheques, Deposits, Signatories**

**11.1.1** All monies, cheques, or other negotiable papers received on behalf of the Congregation shall be deposited in an account in the name of the Congregation in a bank or Trust Company insured by the C.D.I.C and approved by the Board of Trustees.

**11.1.2** All cheques shall be signed by the Treasurer and one other member of the Executive. In the absence of the Treasurer, cheques may be signed by any two members of the Executive.

**11.1.3** All negotiable paper made to the order of the Congregation may be endorsed for deposit by any Executive officer, or by stamp.

**SECTION 11.2 - Borrowing and Lending**

**11.2.1** The Board of Trustees may borrow any sum of money upon the credit of the Congregation

at such terms as they may think proper, with or without security as may be required.

**11.2.2** All promissory notes, drafts, bills of exchange or other negotiable paper required in connection therewith, shall be signed on behalf of, and in the name of the Congregation, by two (2) members of the Executive.

## ARTICLE 12

### ACCOUNTANT'S STATEMENT

#### **SECTION 12.1** -

**12.1.1** One or more independent accountants shall be appointed at each Annual Meeting of the Congregation and shall hold office until the next Annual Meeting or until a successor(s) has been appointed.

**12.1.2** The independent accountant(s) may be a member of the Congregation but shall not be a member of the Board of Trustees for that year.

**12.1.3** The accountant(s) shall have access to the books and records of the Congregation at all times.

#### **SECTION 12.2** -

The accountant(s) shall prepare an annual financial statement of the Congregation in accordance with generally accepted accounting principles. Such statement shall be submitted to the Corporate Registry ninety (90) days after the Congregation fiscal year end.

## ARTICLE 13

### EXECUTION OF DOCUMENTS

#### **SECTION 13.1** -

All documents creating contractual obligations of the Congregation, other than those referred to in Article XI, shall be signed by the President, or Vice-President in the absence of the President, and the Secretary or Treasurer.

**SECTION 13.2** -

Notwithstanding Article XIII, Section 1, the Board of Trustees may authorize other persons to sign such documents.

ARTICLE 14

REAL PROPERTY AND BORROWING POWER

**SECTION 14.1** -

**14.1.1** The Board of Trustees shall not purchase, build, sell or mortgage any real property for or belonging to the Congregation without first obtaining the authorization of two-thirds (b) of those present at a regular or special meeting of the Congregation, the quorum for such meeting being sixty (60) individual members in good standing.

**14.1.2** Written notices for those regular or special meetings shall include a general outline of any proposed action and a statement prepared by the Budget and Finance Committee.

**14.1.3** The acceptance of real property by Temple through donations or acquired via the assets of a willed estate will not obligate the Board of Trustees in calling a regular or special meeting of the Congregation for approval. The Board, at its discretion, shall determine whether or not to accept, or the terms of acceptance, of such real property.

**14.1.4** The Board of Trustees may pay off, reduce, or renew any mortgage upon the real property of any part thereof belonging to the Congregation for such rate of interest, terms and conditions as the Board may determine.

ARTICLE 15

CEMETERY REGULATIONS

**SECTION 15.1** -

Temple B'nai Tikvah shall ensure there is burial space available for the members of the Congregation.

**SECTION 15.2** -

The Cemetery Committee shall represent the interests of the Congregation in all aspects of burial required by the Congregation.

ARTICLE 16

ADOPTION, REPEAL AND AMENDMENTS OF THIS CONSTITUTION

**SECTION 16.1** -

**16.1.1** In accordance with the Societies Act of Alberta, the bylaws of this society shall not be rescinded, altered or added to except by a special resolution of the society.

**16.1.2** A 'special resolution' means a resolution passed at a general meeting of which not less than fourteen (14) days notice specifying the intention to propose the resolution has been given.

**16.1.3** Special resolutions require a two-thirds (b) majority vote of those present at the general meeting called for such purpose.

**APPENDIX**

## **GER TOSHAV / GIYORET TOSHEVET\***

- Obligations, Commitments, Privileges -

1. To be **\*non-Jewish members** of the Jewish community, unreservedly committed to the perpetuation of Judaism in their personal home life.
2. To participate actively in the life of the Temple and of the Jewish community.
3. To learn about Jewish life and traditions so that they may maintain a Jewish home and participate at Jewish communal events.
4. To raise any children they may have as Jews, to bring them into the covenant of the Jewish people according to Jewish tradition and to help educate them in the formation of their Jewish identity.
5. To participate in all aspects of Jewish life observing Jewish traditions according to the custom of the Temple.
6. To be bound to their covenant as long as their home life and/or children live within the influence of the Jewish community.



## **SPECIAL RESOLUTION OF THE MEMBERS**

WHEREAS the Constitution & Bylaws of Temple B'Nai Tikvah at sections 8.2.2 and 8.2.3 state certain documents and information must be sent to members at least 14 days prior to the Annual General Meeting,

AND WHEREAS the cost of postage is increasing as is Temple membership, resulting in extra and large costs to the Temple for mailing by post,

AND WHEREAS the majority of Temple members have consented to receiving communication from Temple by email,

AND WHEREAS the Board of Trustees has agreed in principle this Special Resolution should be adopted as being in the best interest of Temple,

### **BE IT RESOLVED AS A SPECIAL RESOLUTION THAT:**

The Temple Bylaws be amended by adding "or emailed, as permitted by law and if the receiving Member consents," following "mailed" in sections 8.2.2 and 8.2.3 so as to read (additions underlined):

#### SECTION 8.2 - Annual General Meeting

8.2.1 The Annual General Meeting of the Congregation shall be held within one month of the Congregation's fiscal year end, or as soon as possible thereafter, at such place, date and hour as determined by the Board of Trustees.

8.2.2 Notices calling the Annual General Meeting shall be mailed or emailed, as permitted by law and if the receiving member consents, to each member of the Congregation at least 14 days prior to the Meeting, and include:

- (a) The proposed slate of incoming officers
- (b) The date, time, place and agenda of the Meeting.
- (c) A copy of the Constitution Articles pertaining to Meetings and voting procedures.

8.2.3 Notices of any other meeting of the Congregation shall be mailed or emailed, as permitted by law and if the receiving member consents, to each member of the Congregation at least seven (7) days before the date of such meeting, and shall include the time, place, date and agenda.